

VACANCY ANNOUNCEMENT
DEPARTMENT OF VETERANS AFFAIRS MEDICAL CENTER
COATESVILLE, PA 19320

OPENING DATE: 01/30/09	POSITION TITLE 38 PROFESSIONAL OPPORTUNITY RN UNIT MANAGER 58B Mental Health, Patient Care Services VN-0610-N1/N3 The grade and salary will be based on a recommendation by the Professional Standards Board and approved by the Medical Center Director	ANNOUNCEMENT NUMBER MPA # 36 FY '09
CLOSING DATE: Open Until Filled		

AREA OF CONSIDERATION: US Citizens

DUTIES: The Unit Manager is directly responsible to the Director of Mental Health, Patient Care Services, for administrative and clinical nursing services of the patient care unit. This includes 24-hour accountability for nursing care delivery on this 43 bed unit. Services provided include medical, psychological, psychiatric, rehabilitative, restorative and behavior management as needed by an interdisciplinary approach to treatment.

TOUR OF DUTY: Monday through Friday, 7:30 a.m. to 4:00 p.m.

MINIMUM QUALIFICATION REQUIREMENTS: Minimum credentials include RN licensure and a baccalaureate degree in Nursing, or allied health with advanced certification preferred and 5 years of demonstrated experience.

HOW TO APPLY:

- Submit a memorandum referencing this announcement to Marsha Musser, Nursing Support (118) that outlines professional RN experience/accomplishments and education to ensure consideration.

External Applicants must submit:

- VA Form 10-2850a, Application for Nurses and Nurse Anesthetists
- OF 306, Declaration for Federal Employment
- Complete résumé
- Official transcripts
- Verification of current, active RN State licensure
- Veterans must submit form DD-214 (Certificate of Discharge); 10 point preference eligible veterans should complete and attach form SF-15 (Application for 10 Point Veterans Preference) along with a letter (dated within the last 12 months) from the Department of Veteran Affairs certifying percent of service-connected disability.

Applications can be mailed to: Coatesville VAMC
Attn: M.Musser (118)
1400 Blackhorse Hill Rd.
Coatesville, PA 19320

Or Faxed to: 610-380-4376

APPLICANTS PLEASE NOTE: Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement.) Therefore, applicants must report only attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education. Applicants can verify accreditation at the following website: <http://ope.ed.gov/accreditation/Search.asp> **Applicant(s) will be required to enroll and complete electronic credentialing through Vet Pro.**

DRUG TESTING DESIGNATED: In accordance with Executive Order 12564, applicants selected for this position are required to submit to a drug test and receive a negative drug test result prior to appointment. In addition, this position is a drug-testing designated position subject to random testing for illegal drug use.

REMARKS: Management reserves the right to fill this position by other means such as reassignment, transfer, demotion, or hiring from outside the station at any time if it is felt that this will result in the recruitment of a better qualified candidate. Discriminatory factors such as sex, race, color, national origin, religion, lawful political or employee organization affiliation, age, marital status, or non-disqualifying handicap, are not considerations in evaluating the qualifications of an employee. This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis. If you have qualifying experience or education not shown in your personnel folder, you should submit a resume claiming this additional qualifying experience or education.


Dana Opalka
Human Resource Management Specialist
(610) 384-7711 ext. 4651
Email: Dana.Opalka@va.gov

Contact: Marsha Musser
Administrative Assistant (Nursing Support)
(610) 384-7711 ext. 5123
Email: Marsha.Musser@va.gov